



Websites instructions

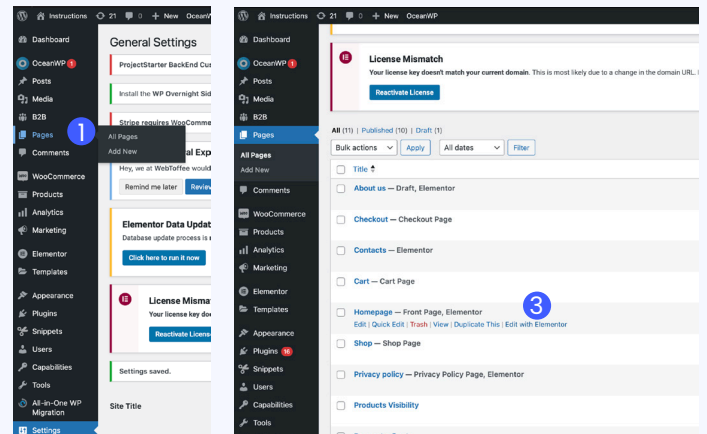
Login to WordPress

- To the domain link, add suffix **wp-admin** (domain-name.com/**wp-admin**)
1. Enter the necessary data
 2. Click to connect.



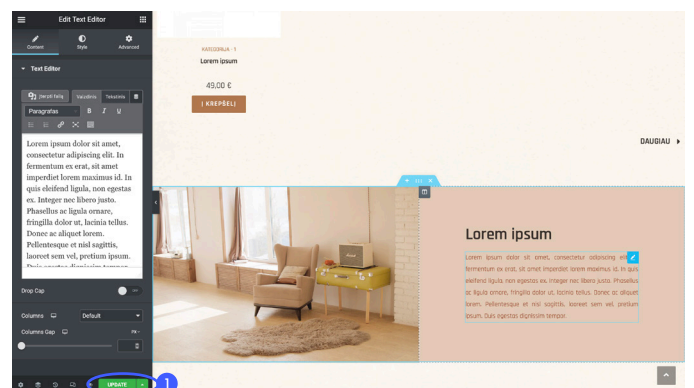
How to open the page you want to edit

1. Select 'Pages' in the control bar
2. Select the page you want to edit
3. Click 'Edit with Elementor'
4. A page opens where corrections can be made.



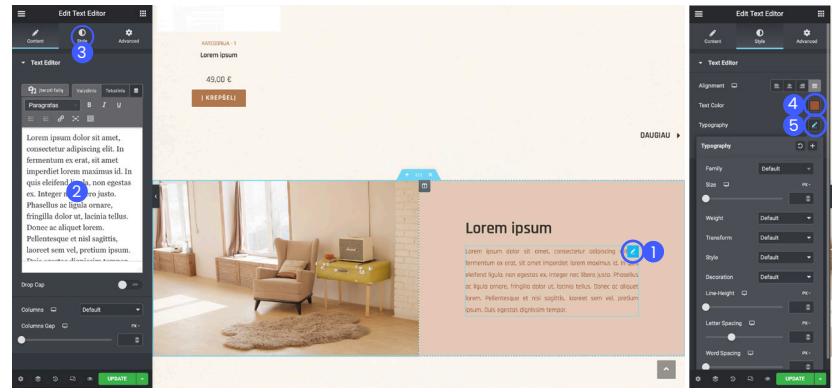
Important!

1. After making changes on the page, click 'Update'.



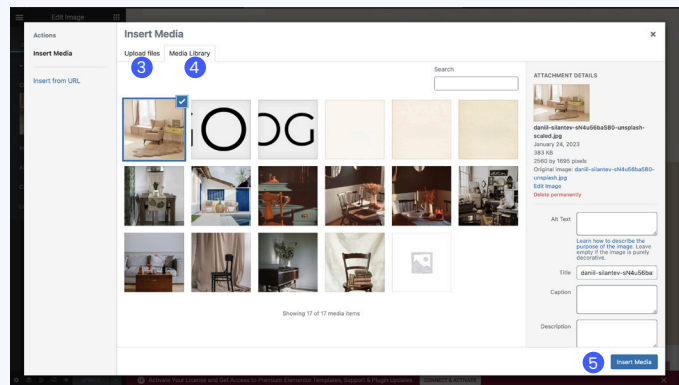
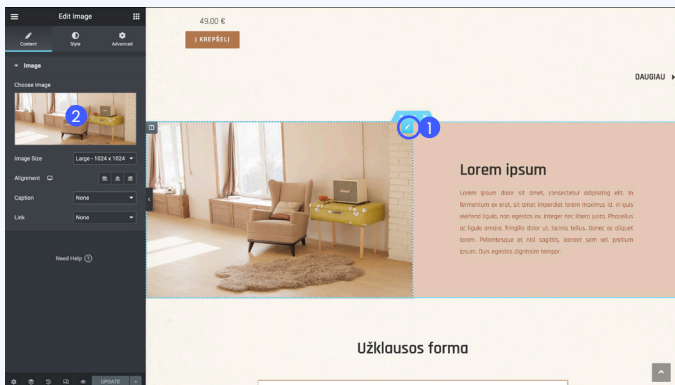
Text editing

1. Select the block of text you want to edit and click the pencil icon
2. Text content editing area
3. Click on 'Style' to edit the appearance of the text
4. Text color editing
5. Font settings.



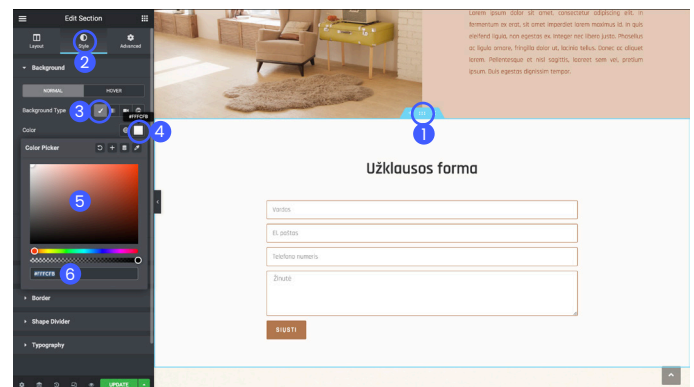
Changing the picture

1. Select the image you want to edit and click the pencil icon
2. Click on the image
3. Upload a file from the computer library
- OR
4. Select an image from the media library
5. After selecting/uploading the image, click 'Insert media'



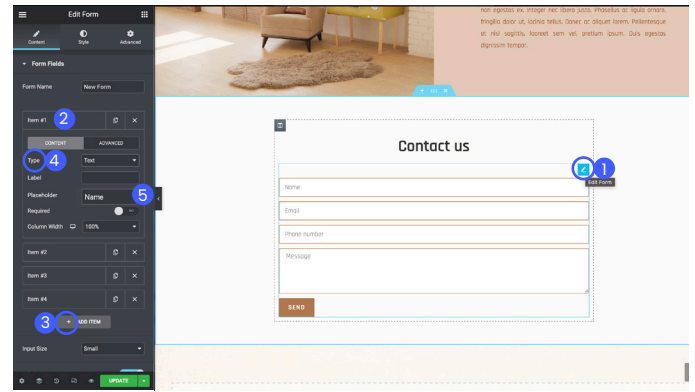
Changing the background color

1. Select the section whose background you want to edit and click on the six dots in the middle.
2. Select 'Style'
3. Click on the brush icon
4. Click on the color square
5. Select the desired color from the color palette
- OR
6. Add the HEX color code.



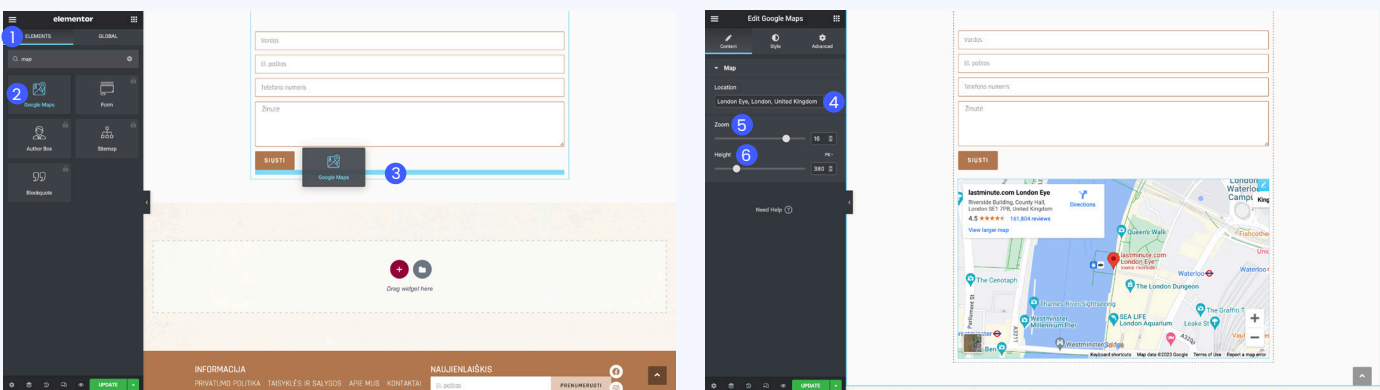
Editing a contact form

1. Select the contact form to edit and press the pencil icon
2. Select the desired field to edit
- OR
3. Add a new field
4. Select the field type (numbers, text, text box...)
5. Enter the name of the field.



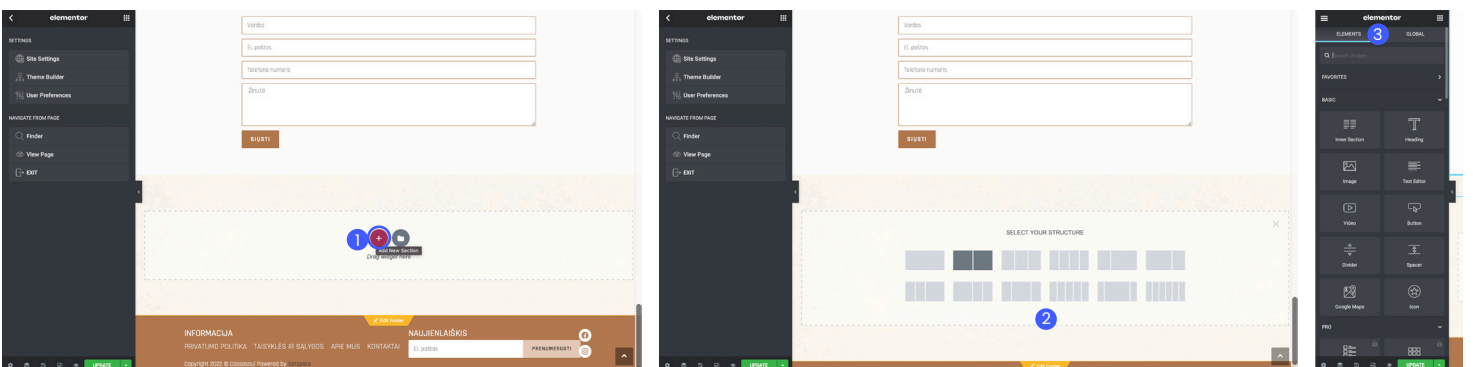
Adding new element

1. To add a map, go to 'Elements'
2. Find a map element
3. Drag the selected element to the desired location
4. Add an address- 5. Adjust the view how close/far you want to show the location
- 6. Adjust the map size.



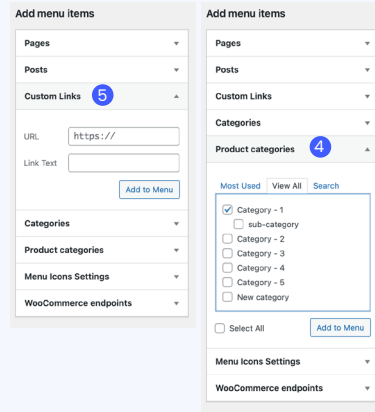
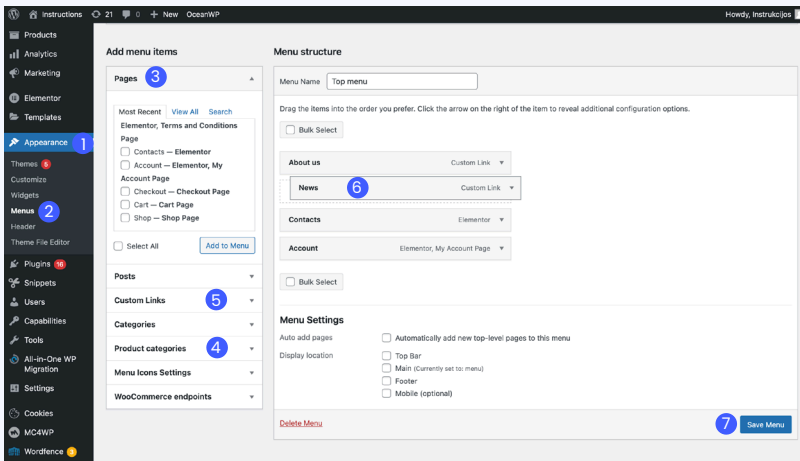
Adding a new section

1. Click on the + icon to add a new section.
2. Select the required structure (how many parts the section will have)
3. Add the necessary blocks from 'Elements.'



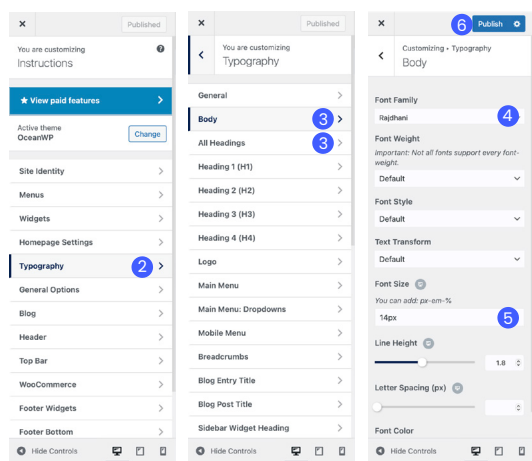
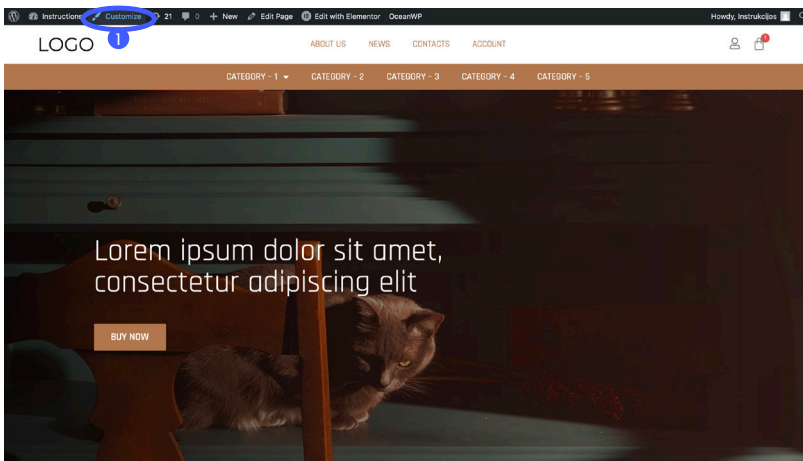
Menu correction

1. Select 'Appearance'
2. Select 'Menu'
3. To add a new page, select the 'Pages' section and click 'Add to menu', and put a checkmark on the page you want to add to the menu. A new menu item appears at the bottom of all pages
4. To add a store category, select 'Product categories' and add the required category
5. You can add your link, which will be visible in the menu by selecting 'Internet links'
6. You can change the menu layout after selecting the required item, and while holding, drag it to the right place; if you pull it to the side a bit, you can add a drop-down menu item.
7. After making all changes, click the 'Save menu.'



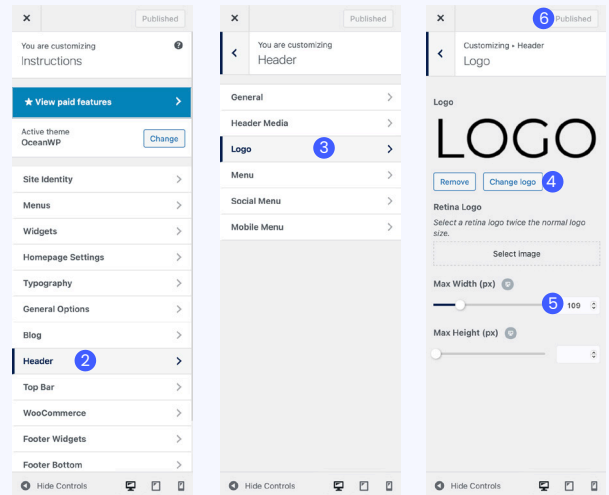
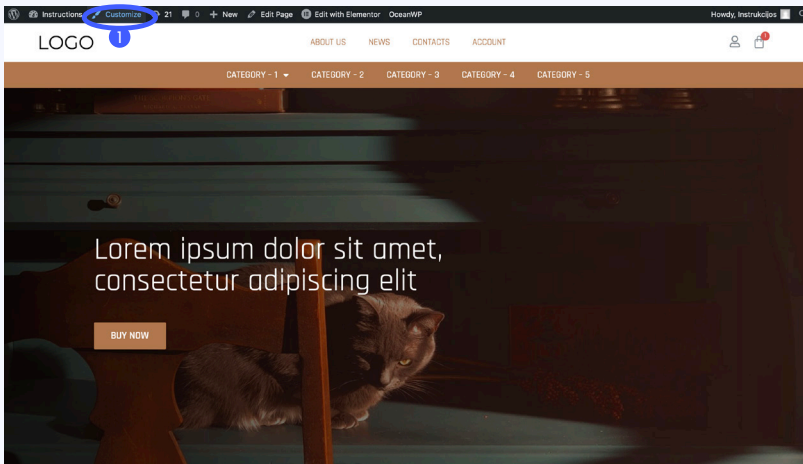
Font change

1. Log in to your website and select 'Configure'
2. Click on 'Typography'
3. Select 'Body' / 'All headings'
4. Select the desired font
5. Change the font size
6. After making all changes, click 'Publish'



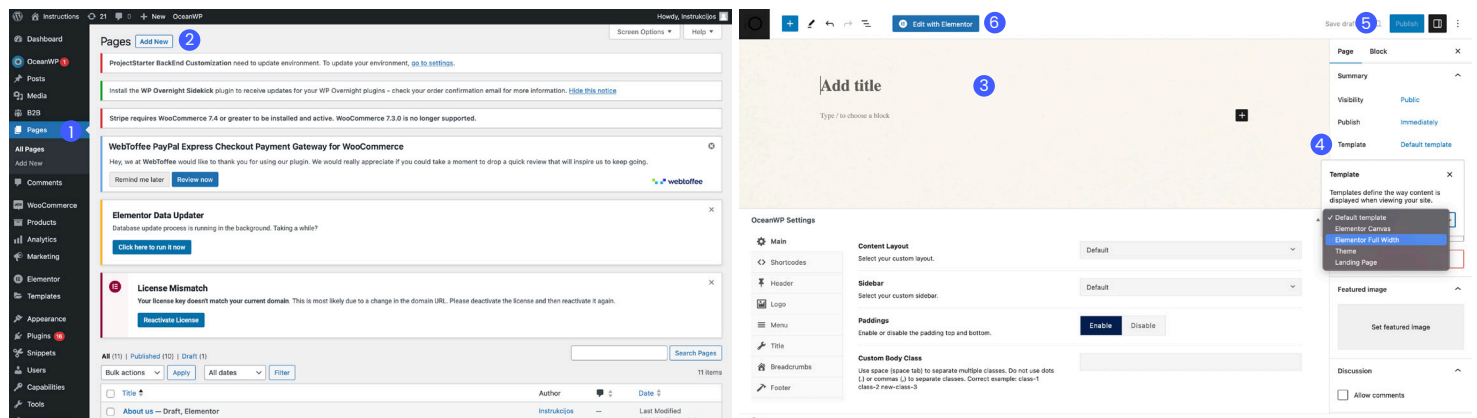
Logo change

1. After connecting to the site, select 'Configure'
2. Click 'Header'
3. Select 'Logo'
4. Click 'Change logo' and upload a new logotype or choose from file storage.
5. Change the size of the logo.
6. After making all changes, click 'Publish.'



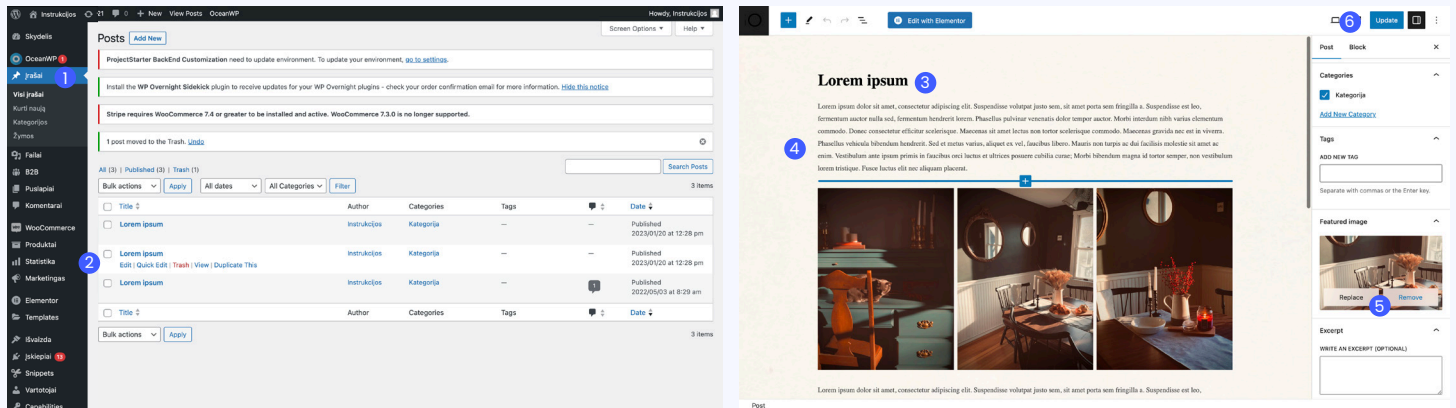
How to add a new page

1. Select 'Pages'
2. Click 'Add New'
3. Enter the name of the page
4. Select the appropriate page template 'Elementor Full Width'
5. Click 'Publish'
6. Click 'Edit with Elementor' - a new box opens where you can create a new page with the required elements.



Correction of blog post/news post

1. Select 'Entries'
2. Select the entry you want to edit and click 'Edit'
3. You can change the title of the entry
4. You can edit the entry's content: change pictures, add new text, edit existing text
5. You can change the main image, which is visible in the news archive
6. After making all the changes, press 'Update.'



How to add a new blog post/news post

1. Select 'Posts'
2. Click 'Create new'
3. Enter the name of the post
4. Add the post's content: images, gallery, text block, header
5. Select 'Disable' in the Paddings section
6. Select the appropriate page template 'Elementor Full Width'
7. You can change the main image in the news archive
8. After making all the changes, press 'Publish'.

